



Justice & Generosity

PREAMBLE

The Board of Directors of the National District Attorneys Association has recognized the need to honor, deliver assistance and to aid prosecutors and prosecution offices and associations under circumstance of demonstrated need. In 2010, the National District Attorney Board of Directors approved creation of the *JUSTICE AND GENEROSITY FUND*; [hereinafter the fund], a 501(c) 3 corporation.

The fund shall be operated under the Articles of Incorporation and Bylaws of the National District Attorneys Association and any monies held shall be in a specific account for this purpose.

Policies and Procedure of Fund Operation

Justice and Generosity shall be funded solely from sources raised by voluntary contributions, and shall not be utilized for organizational or operational funding outside of its mission.

- The current president of NDAA, in consultation with the Executive Committee, shall appoint three Benevolent Fund Directors consisting of three (3) members of the association including one present board member, one associate member and one member of the National Association of Prosecutor Coordinators for two-year terms filled each year in July at the Summer Conference with the term commencing on January 1st of the following year.
- Directors are encouraged to assume a leadership role by developing funding resources and with supporting the actions of the Justice and Generosity Benevolent Fund and a willingness to abide by the policies of the fund as they may be amended from time to time. The National District Attorneys Association Chief Financial Officer shall be an advisory non-voting member for the fund. The Benevolent Fund directors, together with the Chief Financial Officer, shall have oversight and be accountable to the president, executive committee and its membership on a quarterly basis.

The duties of the Benevolent Fund Directors shall include:

- Review of applications for assistance
- Manage and distribute funds in accordance with proper guidelines.
- Approval of an annual budget for the fund
- On an annual basis the directors shall evaluate the effectiveness of the program
- Directors shall implement all rules, regulations and activities of the Benevolent Fund
- Directors are encouraged to assume a leadership role developing funding resources are charged with supporting the actions of the Justice and Generosity Fund.
- To provide advice and assistance regarding the policies and procedures of fund operation

- All checks drawn on the fund's account shall bear the signature of the NDAA Chief Financial Officer and one of the Fund Directors.
- Contributions to the Fund may not be designated for a specific person or cause.
- All monies shall be placed in an interest bearing accounts.
- The fund shall be examined annually by the Chief Financial Officer or by an independent audit firm selected by the National District Attorneys Association.

APPLICATIONS FOR ASSISTANCE

Applications for assistance must be based upon a specific need and should be accompanied by appropriate written documentation. Need is directly attributed to or caused by a catastrophic occurrence, accident or emergency, that shall be defined as the occurrence of any event or combination of circumstances that calls for immediate action or any pressing need following a sudden and unexpected happening, the occurrence of which was wholly unforeseen and beyond the control of the individual and not otherwise covered by health, home, auto or other insurance. Common life occurrences that would not in and of themselves be qualifying events including financial hardship caused by garnishment, credit problems and loans do not qualify for assistance.

Eligible recipients include state prosecution offices and state prosecutors.

All requests for financial assistance are subject to approval of the Fund Directors, and shall not exceed \$1250 in the aggregate during any twelve month period.

The policies and procedures of the fund shall only be amended by the Executive Committee or the Board of Directors of the National District Attorneys Association.

Resolved this 17th day of July, 2011 by approval of the Board of Directors of the
National District Attorneys Association,
Summer Meeting, Sun Valley, Idaho.

County Attorney James Reams, Rockingham County, New Hampshire
President, Board of Directors
July 17, 2011